

UTILITIES PLANT FOREMAN

DISTINGUISHING FEATURES OF THE CLASS: This is technical supervisory work with responsibility for the operation and maintenance of boilers, chillers and related power equipment within a large building complex. Supervision is exercised over a number of technical operational maintenance personnel. The work is performed under the general supervision of the Director of Facilities Management. During periods of emergency work employees in this class may be required to work other than normal working hours. Does related work as required.

TYPICAL WORK ACTIVITIES:

Schedules personnel engaged in the operation of boilers, chillers and related power equipment;

Direct such personnel in the operation and minor maintenance and repair of equipment;

Reads and interprets blueprints, specifications and manuals appropriate for boiler, air conditioner and power equipment operation;

Performs regular routine checks of meters, gauges, instruments, controls, and operating equipment;

Requisitions supplies and equipment;

Completes activity and operational reports, as assigned, and assists in compiling divisional budget;

Makes repairs to utility plant and other related mechanical/electrical equipment;

May operate boilers and related auxiliary equipment.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the processes and techniques used in boiler operation, chillers, and related utility plant equipment; ability to schedule and direct the work of others; ability to read and understand technical manuals pertaining to the operation and maintenance of utility plant equipment; ability to operate and perform maintenance and repairs on utility plant equipment (e.g. HVAC, BMS, pumps, generators, etc.); ability to consolidate daily activity logs into reports; ability to understand and carry out oral and written instructions; ability to direct the work of others.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and five (5) years work experience involving responsibility for operating and/or supervising the operation and maintenance of boilers, chillers and related equipment within a large building or building complex.

NOTE: Graduation from college with a degree in Engineering or other course of study applicable to the operation and maintenance of high pressure boilers and related equipment may be substituted for four (4) years of experience. Lesser years of college with the above courses of study may be substituted for the required experience on a year-for-year basis.

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Competitive