

## **TELECOMMUNICATIONS SPECIALIST**

**DISTINGUISHING FEATURES OF THE CLASS:** This is skilled telecommunications work primarily involving responsibility for installing and maintaining the County of Rockland's telephone and data systems, wiring, equipment and software. The work is performed under the supervision of an Assistant Director, MIS. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Maintains and troubleshoots County telephone and data systems, including wiring, equipment and software;

Installs inside and outside wires to connect services;

Tests, cleans, fixes and replaces faulty wiring;

Coordinates work with outside vendors such as Verizon and AT&T;

Maintains a record of termination points and associated telecommunications assets.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of telephone and related data systems, including equipment, wiring, and software; good knowledge of the Rockland County telephone and telecommunications network\*; ability to install inside and outside wires to connect telephone services; ability to identify problems and repair telephone and telecommunications equipment.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma and three (3) years of experience in telephone equipment and repair work with a telecommunications vendor or contractor (e.g. Verizon, AT&T, Action Communications, etc.).

\*To be demonstrated during the probationary period.

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Non-competitive