

## **SWIM AREA SUPERVISOR**

**DISTINGUISHING FEATURES OF THE CLASS:** This is recreation and supervisory work of a moderately complex nature involving responsibility for planning, organizing and directing a municipal swim program. Supervision is exercised over a moderate or large number of recreation and maintenance personnel involved in the swim program. The incumbent may not train staff or perform instruction of swimming, first aid, CPR or lifesaving unless appropriately certified to do so. See Notes below. General supervision is received from a recreation board, administrator and/or supervisor. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Supervises staff at swimming facilities by establishing and maintaining standards of dress, ability and performance of duties;  
Educates staff in the way they deal with the public;  
Supervises all instructional programs in swimming, life saving, competitive swimming, synchronized swimming and water polo;  
Determines need for and purchases or requisitions all equipment and materials for the proper implementation of swim programs;  
Instructs, trains and supervises personnel in proper maintenance of pool water regarding clarity, filtration, chlorination and cleaning and proper use of all chemicals necessary for such maintenance;  
Recruits and selects water safety personnel through personal interviews, water tests and by reviewing recommendations;  
Develops instructional programs in conjunction with Water Safety Instructors.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of water safety practices, rules and regulations; thorough knowledge of water rescue and first aid procedures and techniques; thorough knowledge of the safe and effective operation and maintenance of pool treatment equipment; ability to supervise the work of others; ability to organize and supervise a moderate-sized swim program; ability to communicate effectively.

### **MINIMUM QUALIFICATIONS:**

1. Possession of current American Red Cross (ARC) certification or the equivalent as determined by the NY State Department of Health, in CPR for the Professional Rescuer; and
2. One (1) season of paid experience as a Head Lifeguard or two (2) seasons of paid experience as a Lifeguard.

### **SPECIAL REQUIREMENTS:**

1. If the incumbent is required by the appointing authority to issue American Red Cross or equivalent certificates for swimming, lifesaving or water safety instruction, or to train instructors or take part in instruction, then he/she must possess certification as a Water Safety Instructor from the American Red Cross or an acceptable equivalent.
2. If the incumbent is required by the appointing authority to serve as a qualified swimming pool treatment operator to comply with the New York State Sanitary Code, then he/she must possess a Certification as a Pool Operator (CPO).
3. It shall be the responsibility of the appointing authority to ensure the compliance with 1. above as well as all other training or physical capability requirements and/or other certifications that may be required by state and local codes including the New York State and Rockland County Sanitary Codes.