

SUPERVISING RADIOLOGIC TECHNOLOGIST

DISTINGUISHING FEATURES OF THE CLASS: This is technical, professional work of a difficult nature which involves planning, directing and supervising all technical aspects of the Radiology unit's services and programs within a medical physical rehabilitative hospital and skilled nursing facility. The work is performed under the general supervision of a Radiologist. Supervision is exercised over lower level technical and ancillary personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Plans, directs and supervises all technical aspects of the department in regard to services, programs and evaluations of these programs;
Conducts an ongoing program of quality assurance which evaluates the technical functioning of the equipment and minimizes the danger to patients of exposure to x-rays;
Evaluates the accuracy and technical quality of all x-rays taken;
Conducts in-service training to demonstrate and explain difficult or new procedures and techniques to technical staff;
Makes work assignments and coordinates requests for radiologic service by establishing policies and guidelines for the coordination of requests with the various appropriate units within this and other departments;
Makes recommendations for equipment modification, new equipment for purchase and construction within the unit;
Directs and/or participates in the preparation of a variety of reports, time records, statistical surveys and other data as required;
Makes recommendations for recruitment and selection of staff and trains new staff members;
Assists Radiologist with complicated radiologic procedures;
Prepares unit's preliminary budget and monitors same during the year.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive knowledge of routine diagnostic x-ray procedures; comprehensive knowledge of the operation and routine maintenance of diagnostic x-ray apparatus and auxiliary equipment; good knowledge of record-keeping and inventory procedures; good knowledge of quality assurance and ability to apply a quality assurance program in a radiologic setting; ability to supervise a small radiologic section, including technical and clerical employees; ability to establish and maintain successful relations with employees in related sections, patients, physicians, etc.

MINIMUM QUALIFICATIONS:

1. Completion of a two (2) year course in x-ray techniques and procedures; and
2. Five (5) years of paid work experience in the operation of diagnostic x-ray apparatus and auxiliary equipment, at least two (2) years of which must have been in a responsible, supervisory capacity; and
3. Possession of a license to practice x-ray technology issued by the New York State Department of Health and current registry with the American Registry of Radiologic Technologists.

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Competitive