

SUPERVISING PUBLIC HEALTH NURSE

DISTINGUISHING FEATURES OF THE CLASS: This is professional supervisory work of a moderately difficult nature involving responsibility for providing nursing services and supervision of public health nursing practice to assure safe, effective and efficient comprehensive nursing care in homes, clinics, schools and other community facilities. The work is performed under the general supervision of a higher-level administrator and supervision is exercised over a number of public health professional or auxiliary nursing staff personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provides skilled nursing care and prescribed treatment to patients in their homes, at clinics, etc., and demonstrates nursing care to patients and families;
Participates in the planning, implementing, coordinating and evaluating of the nursing program within the agency;
Supervises nursing practice to ensure a high quality of professional service and maintenance of agency standards;
Participates in planning and conducting educational programs for nursing staff and the community;
Maintains the proper utilization of the services of nursing staff;
Participates in services, studies and research in the field of public health;
Provides assistance to the faculty with the implementation of student programs;
Develops, reviews, implements and evaluates policies and procedures related to nursing programs;
Reviews, compiles and completes appropriate records and reports ensuring compliance with federal and New York State reporting requirements.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of current public health nursing practice; thorough knowledge of the epidemiological approach to the prevention and control of disease; working knowledge of the administrative organization of community facilities; skill in the application of nursing procedures and techniques of patient care; ability to establish and maintain cooperative working relationships; ability to communicate effectively, both orally and in writing; ability to supervise the work of others; ability to perform duties in accordance with ANA Code of Ethics for Professional Nurses.

MINIMUM QUALIFICATIONS: A Bachelor's degree in Nursing and two (2) years of experience as a Public Health Nurse.

SPECIAL REQUIREMENT: Possession of a license and current registration to practice as a Registered Professional Nurse issued by the New York State Department of Education must be maintained throughout the course of employment in this title.

NOTE: A Master's degree in Nursing may be substituted for one (1) year of the required experience.

PROMOTION: One (1) year of permanent status as a Senior Public Health Nurse or two (2) years of permanent status as a Public Health Nurse.