

STUDENT ASSISTANCE COUNSELOR*

DISTINGUISHING FEATURES OF THE CLASS: This is professional work of a complex nature which involves providing comprehensive counseling services to students, focusing on their social and emotional wellbeing, as a supplement to the services provided by the school counseling program. The incumbent will create a safe and supportive environment for students to discuss their concerns, develop coping strategies and make positive life choices. The work is performed under the general supervision of a school administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Conducts individual counseling sessions with students to address social, emotional and other related concerns (e.g., stress management, depression, conflict resolution);
Provides group or family counseling sessions to promote healthy social interactions and develop coping skills;
Collaborates with teachers, parents and other professionals to develop strategies for supporting students' overall well-being;
Participates in interdisciplinary team meetings to discuss student progress, concerns and strategies for intervention;
Establishes a network of community resources and referrals to support students' needs beyond the setting;
Maintains accurate and confidential records of all counseling sessions, assessments and interventions and prepares related reports;
Stays updated on current research, trends and best practices in student counseling;
Provide crisis intervention and support during emergencies or critical incidents involving students;
May develop and implement prevention programs and educational workshops on topics such as drug awareness, stress management and healthy relationships.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles and practices of counseling and social casework; good knowledge of social and emotional development in adolescents; working knowledge of evidence-based counseling techniques and interventions; ability to maintain confidentiality and ethical standards; ability to establish and maintain successful relationships with students and their families, school personnel and professionals in the field; ability to communicate effectively, both orally and in writing; ability to encourage and lead youth and secure their confidence and cooperation; ability to make appropriate referrals to clinical services; ability to prepare written reports.

MINIMUM QUALIFICATIONS:

1. A Master's degree in Social Work and one (1) year of full time client contact experience in counseling, casework, mental health, probation or social work which must have involved working with youths and/or families; or
2. A Master's degree in Counseling, School or Clinical Psychology, Psychiatric Nursing, or a related field and three (3) years of full time client contact experience in counseling, casework, mental health, probation or social work which must have involved working with youths and/or families.

NOTE: Volunteer work experience may be considered as "client contact experience" and must have included an average of twenty (20) hours per week with at least six (6) client contact hours per week over the course of a year in a professionally supervised setting with a minimum of two (2) hours per week of supervision.

*This is a retitling of School Community Counselor.

R.C.D.P. (10.08.2015) 12.27.2023
Competitive