

SOLID WASTE INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is inspection work which includes a responsibility for monitoring the operation of a transfer station, materials recovery facility, co-composting facility, yardwaste composting facility and other operations of the Authority for compliance with applicable law, rules and agreements while simultaneously ensuring the safe and responsible completion of on-site construction work. The work is performed under the general supervision of the Executive Director and in accordance with guidelines established by a Solid Waste Management Authority's Board of Commissioners. Supervision may be exercised over a small number of Weighers. Does related work as required.

TYPICAL WORK ACTIVITIES:

Monitors the operations of a transfer station/preprocessing facility, materials recovery facility, co-composting facility, yardwaste composting facility and other operations of the Authority for compliance with appropriate agreements and applicable law, rules and regulations;

Inspects wastes delivered to the Authority's facilities for unacceptable, hazardous or medical waste, identifies source of waste (if possible) and reports same to the Executive Director;

Coordinates the work of the various prime contractors and consultants/engineers in terms of the construction work, while monitoring and maintaining the ongoing operations of the authority;

Maintains schedules of work progress and reasons for delays in construction and accompanies inspectors from other agencies as needed;

Maintains on-job files of correspondence, job conference reports, shop drawings, contract documents, change orders, addresses of contractors and sub-contractors, daily log, etc.;

Classifies acceptable wastes delivered to the transfer station and preprocessing facility for its appropriate destination within the facility (transfer, preprocessing, co-composting, recycling, yardwaste);

Conducts on-site inspections of various operations of the authority for compliance with health and safety standards and regulations;

Supervises the work of the Weighers by monitoring their attendance, spot checking loads and acting as back-up Weigher when necessary;

Requisitions items for materials/supplies.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of building and construction practices, tools, equipment and material; good knowledge of safety practices; good knowledge of federal, state and local laws and regulations pertaining to solid waste disposal; good knowledge of modern methods, techniques, practices and equipment relating to solid waste management and disposal; ability to recognize hazardous wastes and to distinguish among types of solid waste*; ability to supervise the work of others; ability to establish and maintain cooperative relationships with contractors and other construction principals; ability to manage a facility which requires monitoring ongoing operations and ensuring the safety and well-being of personnel; ability to inspect construction projects as well as wastes being delivered for compliance with laws, rules and regulations; ability to maintain appropriate work records; ability to understand and interpret written material.

MINIMUM QUALIFICATIONS: An Associate's degree or higher and five (5) years of paid work experience as a construction coordinator, construction contractor, facilities manager, solid waste facility coordinator or related title.

NOTE: Two additional years of the above experience may be substituted for the Associate's or higher degree.

*To be demonstrated during the probationary period.