

SENIOR RECREATION LEADER

DISTINGUISHING FEATURES OF THE CLASS: This is recreation work of a difficult nature which involves a responsibility for implementing and directing a segment of a large recreation program or planning, developing and leading a recreation activity or small program. The work is performed under the general direction of a Recreation Supervisor, an administrator or recreation commission. Supervision is usually exercised over Recreation Leaders but may be exercised over a number of other employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

Implements a planned and approved recreation program or program segment by assuming responsibility for operational details;
Teaches and conducts a variety of recreation activities such as arts and crafts, sports and games, music, dance, drama, nature study, special events, etc.;
Inspects facilities and equipment to ensure proper safety and adequate supplies, and reports as needed to supervisor;
Maintains records and prepares reports;
Assigns officials or acts as an official in athletic contests when needed;
May prepare publicity and otherwise promote the assigned program;
May plan, organize, promote and conduct special recreation activities and events;
May provide personal leadership in recreation activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the recreation administration theory and practices; good knowledge of a variety of recreation activities; working knowledge of the methods and techniques used in planning, acquiring and equipping recreation facilities and area; working knowledge of supervisory techniques; ability to plan, organize and promote recreation activities; ability to work with and communicate with groups and individuals; ability to maintain records and prepare reports.

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of an equivalency diploma and three (3) years of responsible direction of subordinate workers in the conduct of recreation activities; or
2. An Associate's degree or higher or equivalent college credits (a minimum of sixty (60) credits) and two (2) years of experience in either the conduct of recreation activities, in teaching or conduct of youth activities; or
3. A Bachelor's degree or higher in Recreation, Physical Education or a closely related field.

PROMOTION: One (1) year of permanent competitive class status as a Recreation Leader.