

## **SENIOR PUBLIC HEALTH NURSE**

**DISTINGUISHING FEATURES OF THE CLASS:** This is professional nursing work of a difficult nature involving the performance of a variety of public health nursing activities, including assessing nursing needs and implementing the plan of care for individuals and families. The work also involves responsibility for organizing and coordinating the operation of clinics, including the supervision of Public Health Nurses, aides and clerical personnel. The work is performed under the general supervision of a Supervising Public Health Nurse. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Gives skilled nursing care and prescribed treatments to patients in their homes and clinics and demonstrates nursing care to patients and families;

Organizes and coordinates daily operations of clinic programs (e.g. STD, immunization, well child, TB, etc.);

Coordinates plans for service with nutritionists, social workers, physical therapists, physicians and other professional workers concerned with individual and family health care;

Counsels and guides individuals and families towards self-help in recognition and solution of physical, emotional and environmental health problems;

Provides supervision to professional nursing staff, clerical, aides and other assigned professional staff during clinic operations;

Assures that all patient orders, recommendations and referrals are followed up according to clinic protocols;

Participates in quality assurance audits of patient care;

Makes and implements recommendations concerning needs, problems, procedures, etc. in clinic operations;

Conducts performance evaluations of clinic program staff;

Compiles and uses records, reports and statistical information for evaluation and planning of the assigned programs;

May teach classes, address groups and participate in community planning related to nursing health.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of current public health nursing practice; good knowledge of the administrative organization of community facilities; skill in the application of current nursing procedures and techniques of patient care; ability to plan and coordinate public health clinics; ability to plan and coordinate nursing care for clinic patients; ability to communicate effectively; ability to supervise clinic personnel, including nursing, aides and clerical personnel; ability to establish and maintain cooperative working relationships; ability to accept and utilize guidance; ability to perform duties in accordance with ANA Code for Professional Nurses.

**MINIMUM QUALIFICATIONS:** A Bachelor's degree or advanced degree in Nursing and two (2) years of paid, professional nursing experience under nursing supervision in a State or Federally licensed hospital, institution or agency.

### **SPECIAL REQUIREMENTS:**

1. Possession of a license issued by New York State to practice as a Registered Professional Nurse must be maintained throughout the course of employment in this title.
2. Possession of a valid driver's license or accessibility to transportation to meet field work requirements in a timely and efficient manner.

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**PROMOTION:** Two (2) years of permanent status as a Public Health Nurse.

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Competitive