

SENIOR PLANNER (TRANSPORTATION)

DISTINGUISHING FEATURES OF THE CLASS: This is professional and technical planning work of a complex nature involving responsibility for preparing, compiling, and analyzing data used for a variety of transportation-related projects and studies. The work is distinguished from that of a Planner (Transportation) in the difficulty of assignments and the independence of judgment exercised. Evening work may be required of an incumbent in this position. The work is performed under the direction of a higher-level administrator, and work guidance (e.g. lead work) may be provided to others. Does related work as required.

TYPICAL WORK ACTIVITIES:

Analyzes data related to transportation planning and mobility issues and provides written and oral briefings;
Prepares and analyzes required federal and state reports (NTD & 17-a) and other required mandates for the County and municipal transportation systems;
Attends transportation and transit meetings (e.g. 511NY, Mobility Advisory Committee) in order to ensure the County's participation in transportation projects and mobility programs;
Identifies transportation needs and makes recommendations for changes, when appropriate;
Researches availability of federal and state funding programs to increase transportation funding;
Participates and monitors the County's Travel Demand Program;
Meets with agencies and municipalities to review and coordinate plans for the improved mobility (e.g. ADA facilities, highway, transit, bicycle and pedestrian);
Performs special projects and studies as assigned (e.g. transit highway and safety studies).

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles and practices of transportation planning; good knowledge of the organization and operation of federal, state and municipal government; ability to perform and administer research studies as they pertain to transportation and mobility issues; ability to communicate effectively, both orally and in writing; ability to establish and maintain cooperative relationships with others; ability to use computer applications and software appropriate to transportation planning and modeling activities*.

MINIMUM QUALIFICATIONS:

1. A Bachelor's degree in Planning (e.g. Urban, Regional or Community), Transportation Planning, Transportation Management, Civil Engineering, Geography, or comparable curriculum, and three (3) years of professional experience in transportation planning, or
2. A Master's degree in Planning (e.g. Urban, Regional or Community), Transportation Planning, Transportation Management, Civil Engineering, Geography, or comparable curriculum, and one (1) year of professional experience in transportation planning.

*To be demonstrated during the probationary period.

PROMOTION: One (1) year of permanent status as a Planner (Transportation).