

## **SCHOOL BUS DRIVER**

**DISTINGUISHING FEATURES OF THE CLASS:** Incumbents of this position operate any motor vehicle defined as a school bus by the Vehicle and Traffic Law and used for the purpose of the transportation of pupils and /or others to or from school or school activities. Considerable aptitude in handling and helping certain passengers such as mentally, socially or physically handicapped children may be involved. Incidental duties related to school bus operations are usually performed and other kinds of work may be assigned when not operating a bus provided it is occasional or limited to basic laboring tasks. Work is performed under general supervision but according to strictly prescribed procedures. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Operates a bus, station wagon or other passenger vehicle used as a school bus, on regularly scheduled runs, to random destinations, and /or to and from special events;  
Checks bus before each run or schedule to assure safe operation and use;  
Maintains order and discipline among passengers as necessary;  
May physically assist passengers in need of help including the securing of wheelchairs;  
May perform routine incidental duties between scheduled runs, such as simple bus maintenance and cleaning, courier duties, etc. (Note: If the proportion of time devoted to the duties of another position is significant, the School Bus Driver title will be combined with the title of the other class).

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the operation of passenger vehicles; demonstrated skill in operating a passenger vehicle used as a school bus; ability to understand and follow simple oral and written instructions; good judgment and dependability; good physical condition prescribed by the Commissioner of Motor Vehicles and/or the Commissioner of Education; familiarity with the Vehicle and Traffic Law and regulations of the Commissioner of Motor Vehicles and Commissioner of Education as they pertain to pupil transportation.

**MINIMUM QUALIFICATIONS:** Two (2) years of licensed driving experience.

### **NOTES:**

1. Drivers operating a vehicle with a gross vehicle weight rating (GVWR) of 26,000 lbs. or less shall be known as School Bus Driver I. Drivers operating a vehicle with a GVWR of more than 26,000 lbs. shall be known as School Bus Driver II.
2. The appointing authority shall have the responsibility for verification of the appropriate driver's license for the vehicle(s) being operated.
3. The appointing authority shall also have the responsibility for additional driver requirements imposed by:
  - a) Article 19-A, Vehicle and Traffic Law as specified in Part 6 of the Regulations of the Commissioner of Motor Vehicles, and
  - b) Section 3624 of the Education Law as specified in Section 156.3 of the Regulations of the Commissioner of Education.