

SCHOOL BUS ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: This is routine interpersonal work involving the custodial care of pupils while riding a school bus. The work is performed independently within administrative guidelines. When not riding a school bus, may perform duties of a Monitor. In accordance with regulations of the Commissioner of Education, candidates must be 19 years of age. Does related work as required.

TYPICAL WORK ACTIVITIES:

Assists pupils on and off the school bus and sees that they get off at proper stops;
Helps younger pupils to cross streets safely;
Provides special assistance to pupils with special needs;
Maintains order and prevents or intercedes in arguments or scuffles;
May be assigned to Monitor duties in halls, classrooms, cafeteria, playgrounds, etc.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the assigned bus route including stopping places and destinations of pupils; ability to understand and direct children courteously and firmly but tactfully; ability to speak well and clearly.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

NOTE: Academic, technical or vocational training or work experience may be substituted for schooling on a year-for-year basis.

SPECIAL REQUIREMENTS:

1. Must be 19 years of age.
2. Qualifications imposed by school districts, including those provided by Section 1229-d of the Vehicle and Traffic Law and regulations of the Commissioner of Education, are to be satisfied before or during the probationary period.