

ROAD INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is technical work which primarily involves responsibility for the inspection of the condition and safety of roads and drainage ways. The work is performed under the direction of a general foreman or Superintendent of Highways. Work guidance (e.g. lead work) may be provided to a small number of employees. During periods of emergency, employees in this class may be required to work at other-than-normal working hours. Does related work as required.

TYPICAL WORK ACTIVITIES:

Inspects the general conditions of roads, bridges, ditches, water courses, culverts, signs, sidewalks, curbs, etc.;

Recommends or issues permits for all road openings;

Inspects utility road openings and repair projects for conformance to specifications;

Makes emergency and routine repairs;

Investigates complaints and recommends solutions;

Maintains records and makes reports;

May perform Motor Equipment Operator or Laborer duties as required;

May act as liaison with licensed contractors regarding road and drainage problems;

May inspect and evaluate roads for Pavement Maintenance System.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of materials, practices, tools, equipment, terminology and safety precautions related to road maintenance; working knowledge of computer software applicable to highway inspection and maintenance (e.g. Pavement Management System (PMS))*; ability to make routine repairs; ability to understand and follow oral and written directions; ability to read and interpret plans and specifications; ability to prepare activity records and reports; ability to maintain cooperative relations with others.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and four (4) years of experience in the inspection, maintenance and/or construction of roads.

NOTE: Additional years of experience may be substituted for schooling on a year-for-year basis.

*To be demonstrated during the probationary period.