

## **REHABILITATION COUNSELOR I \***

**DISTINGUISHING FEATURES OF THE CLASS:** This is difficult professional work involving individual and group counseling, vocational evaluation, test administration and interpretation and social program supervision for clients of the Community Mental Health Center. The work is performed under the general supervision of a Rehabilitation Counselor II and/or the Director or Assistant Director of a particular service. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Provides group and individual vocational, educational and personal adjustment counseling services to a multi-handicapped or single-handicapped client population;  
Maintains records of all counseling and submits periodic reports;  
Coordinates individual client programming within the agency and assists the client in selecting appropriate training experiences;  
Collects and analyzes information about individual clients through records, tests, interviews, discussions and other sources;  
Follows client progress in conjunction with the out-patient service by maintaining regular contact with production, training and evaluating staff and periodically prepares client progress reports;  
Provides information to other therapeutic personnel;  
Conducts orientation programs;  
Conducts intake interviews with prospective clients and makes recommendations regarding the client's potential to benefit from program involvement;  
Engages in educational and vocational placement;  
May be required to act as consultant for instructor on curricular and education program within the training program setting.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of techniques of guidance and counseling; good knowledge of the principles and practices of rehabilitation techniques; good knowledge of the theories of personality and human behavior especially where applicable in recommending treatment and therapy; good knowledge of psychological testing, research and evaluation procedures and methods of individual analysis; good knowledge of mental, physical or psychological disabilities amenable to constructive rehabilitation efforts; good knowledge of the techniques of obtaining and disseminating occupational and educational information.

### **MINIMUM QUALIFICATIONS:**

1. Possession of a Master's degree or higher in Rehabilitation Counseling, which included completion of an internship of at least six (6) credits; or
2. Master's degree in Counseling, Educational and Vocational Guidance, Clinical Psychology or related field plus one (1) year of post-Master's degree experience in vocational, rehabilitative or guidance counseling in a rehabilitation setting; or
3. Any equivalent combination of the above education and experience.

\*This reflects a retitling of Rehabilitation Counselor.