

RECREATION FACILITY ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: This is routine work associated with the control and enforcement of rules and regulations as they relate to a public recreational facility. Manual cleaning of facility areas and equipment as well as incidental maintenance may be performed on a scheduled basis or as required, in order to provide continuous use. The work is performed in accordance with prescribed procedures under the general direction of a facilities manager or an administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Monitors residency permits and/or schedules of use of recreation facilities;
Enforces rules and regulations, as necessary;
Maintains order and settles disputes arising between users of the facilities;
Collects fees and reservation tickets, where required;
Supervises patrons' parking;
Provides information upon inquiries from the public;
Maintains tidiness of the facilities and surrounding grounds and performs incidental maintenance;
Keeps simple records and makes reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of recreation rules and regulations pertinent to a specific athletic program; ability to implement and enforce instructions and procedures; ability to get along with people of all ages; ability to read and write; ability to keep simple records and prepare routine reports; ability to perform light manual labor.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

NOTE: Responsible work experience may be substituted for school on a year-for-year basis.