

RECREATION ACTIVITY SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: This position involves the teaching of a recreational specialty such as arts and crafts, music, drama, dance, sports, etc., providing considerable latitude as to methods. The position may involve the actual conduct of the activity or the organization and initiation of activity groups and the instruction of recreational leaders. General direction and supervision is received from a recreation administrator although activity scheduling and related direction may be provided by the program leader. Supervision may be exercised over aides and assistants. Does related work as required.

TYPICAL WORK ACTIVITIES:

Instructs in special activity skill;
Plans and conducts programs in arts and crafts, music, drama, dance aquatics, nature, social recreation, sports and games or some other special activity skill;
Officiates at sports events;
Instructs and calls square and folk dances;
Produces and directs a play, pageant or operetta;
Organizes and conducts rehearsals;
Teaches the playing of a musical instrument;
Organizes and instructs hobby clubs;
Assists in the planning of special events;
Requisitions and controls distribution of supplies and equipment;
Keeps records and makes reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the specialty skill; good knowledge of the methods of group organization and instruction used in the specialty activity; ability to develop a good working relationship with groups and individuals; ability to stimulate and maintain interest of the participants.

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of an equivalency diploma two (2) years of experience in which the primary function of the position was the conduct of recreation services, activities or programs in a specialty field of recreation; or
2. An Associate's degree or higher in Recreation or a related field and one (1) year of experience as indicated in 1 above.

NOTE: A valid Water Safety Instructor certificate is required for teaching aquatic arts.

R.C.D.P. (07.15.1983) 08.05.2015

Competitive

(Part-Time and Seasonal is Non-competitive in any Town or Village)