

PUBLIC HEALTH TECHNICIAN II

DISTINGUISHING FEATURES OF THE CLASS: This is technical public health or environmental health work involving a responsibility for overseeing inspection activities and the investigation of complaints, and for the maintenance of detailed records regarding inspections and complaints in relation to the operation of the various public health or environmental health programs administered by the Department of Health. The work differs from that of a Public Health Technician I in the difficulty of assignments, the independence of judgment exercised and the responsibility for supervision of staff. The work is performed under the direction of a Public Health professional and supervision is exercised over other technical staff. Does related work as required.

TYPICAL WORK ACTIVITIES:

Oversees and participates in the conduct of inspections and the investigation of complaints with respect to potential environmental hazards (e.g. food and recreation, housing, rabies, rodent control, mosquito control, flow control, body art, clean indoor air, ATUPA, water supply and/or water pollution);

Organizes and runs rabies vaccination clinics (pets);

Responds to and investigates reports of animal bites;

Submits specimens for rabies testing and follows up with results;

Provides rabies guidance to hospitals, doctors and the public;

Arranges inspection schedules, and assigns and reviews the work of staff engaged in inspection and investigation activities;

Maintains detailed records and related documentation regarding complaints and inspections;

Implements inspection and enforcement policies and priorities as outlined by management;

Prepares written and oral testimony for formal and informal legal action pertaining to health code violations;

Acts as liaison with town and village officials regarding common housing or nuisance problems and inspects properties with local officials when appropriate;

Presents facts orally to the Board of Health, when appropriate;

Prepares and ensures proper delivery of violation letters, notices of violation, notices of formal hearings and stipulations as well as any other enforcement or legal documentation;

Participates in emergency preparedness drills and emergency response activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of principles, practices and techniques of public health or environmental health inspection and enforcement; thorough knowledge of the state and local sanitary codes as they apply to public health or environmental health; ability to plan and supervise the work of others; ability to establish and maintain cooperative relations with others; ability to communicate effectively, both orally and in writing; ability to understand and interpret moderately complex written material.

MINIMUM QUALIFICATIONS: An Associate's degree, or equivalent college credits, (minimum of sixty (60) credit hours), or higher degree, which must have included or been supplemented by a minimum of fifteen (15) credit hours in natural sciences*, of which not more than six (6) credit hours may be in the applied sciences**, and two (2) years of experience in conducting inspections and/or the investigation of complaints in a public health or environmental health setting.

(over)

SPECIAL REQUIREMENTS:

1. Must complete a public health training course approved by the New York State Department of Health within two (2) years of appointment.
2. Possession of a valid motor vehicle license or accessibility to transportation to meet field work requirements in a timely and efficient manner.

*Natural science shall be defined as science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

**Applied science shall be defined as science based courses in environmental, sanitation and medical technology, public health, infection control or food science.

PROMOTION: Two (2) years of permanent status as a Public Health Technician I.