

## **PSYCHIATRIC SOCIAL WORKER I**

**DISTINGUISHING FEATURES OF THE CLASS:** This is entry-level professional psychiatric social work involving responsibility for determining need and providing clinical services to clients. The work is performed under the direction of a higher-level mental health professional and in accordance with established policies and procedures. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Develops psychiatric history of patients;

Does casework with children, adolescents, adults, couples and/or families presenting difficult problems;

Interviews and observes patients and family;

Maintains case records;

Assists in treatment work through supportive interviews;

Performs treatment under close supervision;

Participates in staff conferences on patients;

Cooperates with relatives of patients and with community agencies on the aftercare of discharge patients.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of modern principles and techniques of casework; good knowledge of the nature and causes of mental maladjustment; good knowledge of the more common forms of psychiatric disturbances; ability to conduct interviews, analyze data and summarize material for case records; ability to communicate effectively both orally and in writing; ability to establish and maintain cooperative relationships with others.

**MINIMUM QUALIFICATIONS:** A Master's degree in Social Work and possession of a valid license and current registration as a Licensed Master Social Worker (LMSW) or Licensed Clinical Social Worker (LCSW) issued by the New York State Department of Education.

**SPECIAL REQUIREMENT:** Must maintain license and current registration as an LMSW or LCSW issued by the New York State Department of Education throughout the course of employment in this title.

R.C.D.P. (08.17.2015) 03.09.2017

Competitive