

POLICE LIEUTENANT

DISTINGUISHING FEATURES OF THE CLASS: This is responsible supervisory work of a complex nature as the commanding officer of a department in the absence of officers of higher rank or as a director of a specialized unit engaged in technical police work. Supervision is exercised over sergeants and/or police officers directly or by inspection and reports and may be exercised over clerical personnel. The work is performed according to regulations and under the general supervision of the Police Chief or Police Captain. Does related work as required.

TYPICAL WORK ACTIVITIES:

Prepares and reviews orders and assigns personnel;
Hears complaints of a more serious nature and initiates appropriate actions;
Attends and assumes police command at scenes of emergencies;
Trains personnel in police skills and report writing;
Inspects police structures, equipment, personnel and the welfare of persons in police custody;
Assists in investigations and surveillances of a confidential nature;
Assists in the organization and direction of raids;
Assists in planning for emergency actions;
May direct a detective bureau or other specialized police function and be the departments' technical representative for such function.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of police work, of local laws and ordinances and departmental rules and regulations; good knowledge of the principles and practices of supervision as they pertain to uniform services and of techniques for training; abilities to carry out and transmit complex oral and written directions and to be firm and courteous with the general public; aptitude for performing administrative functions.

MINIMUM QUALIFICATIONS: One (1) year of experience as a Police Sergeant or five (5) years as a Police Officer. Such experience must have been in a permanent full-time capacity.