MONITOR (GROUP OF CLASSES)

DISTINGUISHING FEATURES OF THE CLASS: This is routine interpersonal work involving the custodial care of pupils in school buildings, on playgrounds and on class trips. (Such work performed within a school bus is titled School Bus Attendant). The work may require an ability to speak a language other than English in order to deal with a particular pupil population. The work requires independent judgment and is performed under the supervision of a teacher or administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:
Maintains order and prevents or intercedes in arguments or scuffles;
Directs pupils in hallways between classrooms;
In a school lunchroom assigns tables and encourages pupils to eat and behave in an orderly fashion;
On a playground maintains order and encourages participation in games or planned use of time;
Provides assistance to pupils with special needs;
Helps to maintain cleanliness of lunchrooms and play areas;
May administer first aid for minor cuts and bruises;
May perform a variety of other duties incidental of the prime duty of Monitor.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Ability to understand and direct children courteously and firmly but tactfully; ability to speak well and clearly; ability to speak a language other than English if required*.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

NOTE: Academic or vocational training or clerical experience may be substituted for high school on a year-to-year basis.

*To be demonstrated during the probationary period.

R.C.D.P. (04.22.1992) 10.08.2015 - Job specification may be subject to further revision
Non-competitive