

## **MONITOR (GROUP OF CLASSES)**

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine interpersonal work involving the custodial care of pupils in school buildings, on playgrounds and on class trips. (Such work performed within a school bus is titled School Bus Attendant). The work may require an ability to speak a language other than English in order to deal with a particular pupil population. The work requires independent judgment and is performed under the supervision of a teacher or administrator. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Maintains order and prevents or intercedes in arguments or scuffles;

Directs pupils in hallways between classrooms;

In a school lunchroom assigns tables and encourages pupils to eat and behave in an orderly fashion;

On a playground maintains order and encourages participation in games or planned use of time;

Provides assistance to pupils with special needs;

Helps to maintain cleanliness of lunchrooms and play areas;

May administer first aid for minor cuts and bruises;

May perform a variety of other duties incidental of the prime duty of Monitor.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Ability to understand and direct children courteously and firmly but tactfully; ability to speak well and clearly; ability to speak a language other than English if required\*.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma.

**NOTE:** Academic or vocational training or clerical experience may be substituted for high school on a year-to-year basis.

\*To be demonstrated during the probationary period.