**METER READER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is primarily unskilled work in a water distribution system which involves taking and recording water meter readings and performing minor adjustments to meters. The work requires moderate physical effort and is performed under direct supervision of a higher level system supervisor. During periods of emergency, employees in this class may be required to work at other than normal working hours. Does related work as required.

**TYPICAL WORK ACTIVITIES:**
- Takes and records readings from water meters;
- Cleans, adjusts, and makes minor repairs to defective meters;
- Uses common hand tools for particular tasks;
- Keeps records and makes reports;
- As required, assists work crew, in a laboring capacity, in the repair of broken water mains;
- May clean various water distribution system equipment;
- May operate motor equipment on special assignments.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**
- Ability to read water meters; ability to read and understand simple oral and written directions; ability to use common hand tools.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma.

**NOTE:** Work, schooling or military service may be substituted for high school on a year for year basis.

**SPECIAL REQUIREMENT:** If required to drive a motor vehicle must possess a valid driver license appropriate for the size and kind of vehicle to be operated.

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Competitive