

GROUNDSKEEPER

DISTINGUISHING FEATURES OF THE CLASS: This is moderately difficult work involving responsibility for the care and upkeep of grounds, recreation areas and outside equipment. Incumbents must work outdoors during extremes of weather such as storms and snow emergencies. May operate motorized grounds equipment or street operated motor vehicles. Major maintenance work or jobs requiring skilled craftsmen are referred to a superior. The work is performed under general supervision and supervision is exercised over a small number of employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

Schedules and directs groundskeeping work;
Plans, lays out, plants and propagates flower and shrub beds;
Plants, feeds and trims trees and bushes;
Maintains and repairs lawns, walks, driveways and curbs (concrete and asphalt);
Lays out, directs and performs the maintenance of ballfields, track and field courses, skating and hockey rinks and other recreational facilities as appropriate;
Performs routine inside cleaning and semi-skilled maintenance tasks;
Supervises and performs removal of snow and ice on walks, drives and building entrances using hand tools such as shovels, scrapers or motorized snow blowers;
Maintains basic records and makes reports;
May apply pesticides and other such controlled chemicals;
May operate a motor vehicle on public ways;
May operate a school bus or van on an incidental or substitute basis if appropriately trained and licensed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of ground maintenance methods, materials and equipment; good knowledge of the care and propagation of flowers and shrubs; good knowledge of the layout and care of common athletic fields and recreation areas; good knowledge of the use of power mowers, snow blowers, saws and other small powered tools; ability to understand and follow oral and written directions; ability to plan and direct the work of others.

MINIMUM QUALIFICATIONS: Three (3) years of experience in the care and maintenance of grounds.

NOTE: High school vocational or post high school education appropriate to the care and maintenance of grounds (i.e. landscaping, turf management, floriculture, horticulture, gardening, natural resource conservation, agriculture, forestry) may be substituted for up to two (2) years of experience on a year for year basis.

SPECIAL REQUIREMENTS:

1. If required to operate a motor vehicle, must possess a valid driver's license appropriate for the vehicle to be driven.
2. Incumbent may apply pesticides and other such controlled chemicals only if:
 - a) they have a valid, appropriate Pesticide Applicator's certification issued by the NYS Department of Environmental Conservation or
 - b) they do so under the direct supervision of a certified applicator.

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Definitions, guidelines, restrictions, etc. are specifically defined in Part 325, Application of Pesticides, Rules and Regulations, NYS Department of Environmental Conservation.

3. If the above is applicable to their jurisdiction, it shall be the responsibility of the appointing authority to ensure any and all pertinent rules, regulations, requirements, etc. of local, state or federal agencies are strictly adhered to.
4. It shall not be a mandatory requirement of a Groundskeeper to possess pesticide certification.