FOOD SERVICE CASHIER

DISTINGUISHING FEATURES OF THE CLASS: This is repetitive routine but exacting work of a clerical nature involving the operation of a cash register in the collection of school lunch money for food selected from a service counter. As required, assists in food preparation and service and in general cleaning. The work is performed under general supervision within established procedures. Does related work as required.

TYPICAL WORK ACTIVITIES:
Collects cash and operates a cash register;
Keeps records of students charging lunch;
Keeps simple records of the number of students served and cash received;
Makes simple food consumption records;
Counts, rolls and wraps money;
Makes out deposit slips and makes bank deposits;
May assist in assembling and portioning of food;
May help in setting up counter or steam table;
May assist in cleaning of fixtures, tables, floors, trays, silverware, pots, pans and dishes.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Familiarity with sanitary practices in food service; ability to do simple arithmetic; ability to understand and carry out simple oral and written instructions; ability to maintain simple records; ability to work well with others.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

NOTE: Academic or vocational training, clerical or food service experience may be substituted for high school education on a year-for-year basis.

R.C.D.P. (03.04.1992) 10.30.2015 - Job specification may be subject to further revision
Non-competitive