

## **FOOD SERVICE CASHIER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is repetitive routine but exacting work of a clerical nature involving the operation of a cash register in the collection of school lunch money for food selected from a service counter. As required, assists in food preparation and service and in general cleaning. The work is performed under general supervision within established procedures. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Collects cash and operates a cash register;  
Keeps records of students charging lunch;  
Keeps simple records of the number of students served and cash received;  
Makes simple food consumption records;  
Counts, rolls and wraps money;  
Makes out deposit slips and makes bank deposits;  
May assist in assembling and portioning of food;  
May help in setting up counter or steam table;  
May assist in cleaning of fixtures, tables, floors, trays, silverware, pots, pans and dishes.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Familiarity with sanitary practices in food service; ability to do simple arithmetic; ability to understand and carry out simple oral and written instructions; ability to maintain simple records; ability to work well with others.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma.

**NOTE:** Academic or vocational training, clerical or food service experience may be substituted for high school education on a year-for-year basis.