

CUSTODIAL WORKER

DISTINGUISHING FEATURES OF THE CLASS: This is work of a routine nature which primarily involves the cleaning of the interior of buildings and related building fixtures and equipment but may involve cleaning of building exteriors as well as grounds immediately adjacent. Employees in this class work under direct supervision, or in accordance with a specific schedule, and do not supervise others. Does related work as required.

TYPICAL WORK ACTIVITIES:

Dusts furniture, venetian blinds, window ledges, etc.;

Dusts, sweeps, washes, strips and waxes floors;

Washes windows, walls, tables, toilet and lavatory facilities, ashtrays, etc.;

Cleans light fixtures and replaces burned out bulbs;

Collects and disposes of refuse; distributes supplies and moves furniture;

Assists in building maintenance work;

May cut grass, sweep walks, shovel snow and other occasional outside work;

May operate a school bus or van on an incidental or substitute basis if appropriately trained and licensed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of cleaning methods, materials and equipment; ability to understand and follow simple directions; ability to read English.

MINIMUM QUALIFICATIONS: No formal education, training or experience is required. Ability to perform the work satisfactorily will be judged by the appointing authority during the probationary period.