

CLEANER AND SCHOOL BUS DRIVER

DISTINGUISHING FEATURES OF THE CLASS: This is routine work which primarily involves the manual cleaning of the interior and exterior of school buses as well as minor maintenance. Incumbents of this position also operate any motor vehicle defined as a school bus by the Vehicle and Traffic Law and used for the purpose of transportation of pupils and/or others to or from school or school activities. Considerable aptitude in handling and helping certain passengers such as mentally, socially or physically handicapped children may be involved. The work is performed under general supervision but according to strictly prescribed procedures. Does related work as required.

TYPICAL WORK ACTIVITIES:

Cleans, washes and waxes the exterior of school buses and vans;
Cleans interior of vehicles by sweeping floors, removing graffiti from seats and walls, cleaning windows, etc.;

Checks tire pressure and vehicle fluids, including gasoline, oil and water, and adds same as needed;
Operates a bus, station wagon or other passenger vehicle used as a school bus on an as needed basis;

Maintains order and discipline among passengers as necessary;
Checks bus to assure safe operation and use before each run;
May physically assist passengers in need of help including the securing of wheel chairs.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of passenger vehicles; demonstrated skill in operating a passenger vehicle used as a school bus; ability to understand and follow simple oral and written instructions; familiarity with cleaning methods, materials and equipment; familiarity with the Vehicle and Traffic Law and regulations of the Commissioner of Motor Vehicles and Commissioner of Education as they pertain to pupil transportation; good physical condition as prescribed by the Commissioner of Motor Vehicles and/or the Commissioner of Education; good judgment and dependability.

MINIMUM QUALIFICATIONS: Two (2) years of licensed driving experience.

NOTES:

1. Drivers operating a vehicle with a gross vehicle weight rating (GVWR) of 26,000 lbs. or less shall be known as School Bus Driver I. Drivers operating a vehicle with a GVWR of more than 26,000 lbs. shall be known as a School Bus Driver II.
2. The appointing authority shall have the responsibility for verification of the appropriate driver's license for the vehicle(s) being operated.
3. The appointing authority shall also have the responsibility for additional driver requirements imposed by:
 - a) Article 19-A, Vehicle and Traffic Law as specified in Part 6 of the Regulations of the Commissioner of Motor Vehicles, and
 - b) Section 3624 of the Education Law as specified in Section 156.3 of the Regulations of the Commissioner of Education.