

## **CHAPLAIN**

**DISTINGUISHING FEATURES OF THE CLASS:** This is professional work which involves ministering to the spiritual needs of patients and/or prisoners of a particular faith. The work is performed under the supervision of an administrator and supervision may be exercised over a Pastoral Assistant. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Counsels and ministers to the spiritual needs of patients and/or prisoners in own religious faith;

Records pertinent data in the medical record concerning the relationship with patients and/or prisoners as deemed necessary;

Visits patients and/or prisoners in crisis situations;

Counsels and assists families of patients and/or prisoners at times of death or crises;

Administers sacraments of the faith;

Maintains records of visits and any interaction with patients and/or prisoners;

Conducts religious services on a regularly scheduled basis;

Attends regular meetings of Pastoral Care Department;

Counsels staff members within scope of function as requested;

Assists in the development of and participates in instructional programs for departmental personnel as related to the spiritual care of patients and/or prisoners;

May attend interdisciplinary admission conferences on individual patients and/or prisoners.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Sensitivity to the emotional problems of the ill, aged and/or prison population and skill in providing comfort and counsel to patients and/or prisoners and their families.

**MINIMUM QUALIFICATIONS:** Two (2) years of pastoral experience.

**SPECIAL REQUIREMENT:** Ordination within the appropriate religious faith.