

## **BUS DRIVER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work which involves the safe transportation of persons in the skilled operation of any motor vehicle defined as a bus by the Vehicle and Traffic Law. Work performed in a vehicle with a seating capacity (adult) of less than sixteen shall be known as a Bus Driver I and work performed in any other passenger vehicle shall be known as Bus Driver II. Considerable aptitude in handling and helping certain passengers may be involved as services may be directed to special groups such as school children, mentally, socially or physically handicapped children, elderly, etc. Incidental duties related to bus operation are usually performed and other kinds of work may be assigned when not operating a bus provided it is occasional or limited to basic laboring tasks. The work is performed under general supervision but according to strictly prescribed procedures.

### **TYPICAL WORK ACTIVITIES:**

Operates a bus, station wagon or other passenger vehicle used as a bus, on regular scheduled runs, random destination service and/or to and from special events;  
Checks bus to assure safe operation and use before each run or schedule;  
Provides service information to passengers;  
Physically assists passengers in need of help including the securing of wheel chairs;  
Maintains order and discipline among passengers as necessary;  
May perform simple routine incidental duties between scheduled runs, such as bus maintenance and cleaning, courier duties, etc. (Note: If the proportion of time devoted to the duties of another class of position is significant, the Bus Driver title will be combined with the other class.).

### **FULL PERFORMANCE KNOWLEDGE, SKILL, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the operation of passenger vehicles; demonstrated skill in operating a passenger vehicle used as a bus; ability to understand and follow simple oral and written instructions; familiarity with the Vehicle and Traffic Law and regulations of the Commissioner of Motor Vehicles as they pertain to passenger transportation; good physical condition as prescribed by the Commissioner of Motor Vehicles and/or the Commissioner of Education; good judgment; dependability.

**MINIMUM QUALIFICATIONS:** Two (2) years of licensed driving experience.

**NOTE:** The appointing authority shall have the responsibility for verification of the appropriate driver's license for the vehicle(s) being operated as well as for ensuring that any additional requirements imposed by Article 19-A of the Vehicle and Traffic Law, as specified in Part 6 of the Regulations of the Commissioner of Motor Vehicles, are met.