

## **ASSISTANT BUILDING MAINTENANCE MECHANIC**

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine but varied semi-skilled buildings and equipment maintenance work performed under the supervision of an employee of higher rank. Direct supervision may be exercised over a small number of employees. Employees in this class are on call at anytime. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Assists with plumbing, electrical, masonry, carpentry and mechanical repairs;  
Assists with the maintenance and operation of heating, ventilation and air conditioning systems;  
Performs glazing and painting duties;  
Participates in planting, pruning and spraying of trees and shrubs, seeding and cutting lawns, removal of snow and ice, temporary window repair, cleanup for flood or other water-related emergencies, etc. ;  
Assists in moving furniture, equipment and supplies;  
Assists with cleaning duties;  
May operate and service motor powered equipment and lightweight motor vehicles;  
May assist with the operation and maintenance of a small sewerage disposal plant.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Familiarity with the practices, tools and materials used in the maintenance of buildings and their mechanical, electrical and sanitary equipment; aptitude and ability as a general mechanic; ability to understand and follow rough sketches, oral and written directions.

**MINIMUM QUALIFICATIONS:** One (1) year of experience in one of the building construction trades or in building maintenance.

**NOTE:** In the County of Rockland Facilities Management Division of the Department of General Services, possession of a valid driver's license at the time of application, which must be maintained throughout the course of employment.

**SPECIAL REQUIREMENT:** At the time of appointment and periodically throughout the course of employment the appointing authority may verify possession of a valid driver's license, which is appropriate to the kind and size of vehicle to be driven.