

## **ASSISTANT AUTOMOTIVE MECHANIC**

**DISTINGUISHING FEATURES OF THE CLASS:** This is semi-skilled work involving primarily routine automotive mechanic duties but which may, from time to time, involve more difficult mechanical assignments. The work is performed under the direction of an Automotive Mechanic or a supervisor. During periods of emergency work, employee in this class may be required to work during times outside normal working hours. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Assists in repairing, maintaining and overhauling gasoline and diesel motor equipment, including trucks, buses, tractors, graders, bulldozers, power shovels, mowers, etc.;

Assists in repairing and maintaining auxiliary equipment;

Replaces and assists in repairing water pumps, fuel pumps, generators, carburetors, shock absorbers, springs, etc.;

Tunes engines and sets timing;

Assists with the adjustment of connecting rods, bearing and steering mechanisms;

May oil and grease equipment and change tires and tubes;

May make minor welding repairs;

May perform motor equipment operator or bus driver duties as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of automotive repair practices, methods, tools and terminology; ability to make standard mechanical repairs on automotive equipment; ability to understand and follow oral and written directions; mechanical aptitude.

### **MINIMUM QUALIFICATIONS:**

1. An Associate's degree in Automotive Technology or comparable curriculum or possession of a certificate from a post-secondary vocational school in Automotive Technology or comparable curriculum; or
2. Two (2) years of either vocational or technical training in automotive mechanics at the high school level; or
3. Two (2) years of experience in automotive mechanics as an Apprentice or Maintenance Helper to an Automotive Mechanic.

**NOTE:** Time spent as a garage or station attendant pumping gas and checking fluids is not qualifying experience.

**SPECIAL REQUIREMENTS:** It is the responsibility of the appointing authority to ensure that when assigned to drive equipment on public ways, incumbent possesses a valid driver's license appropriate for the kind and size of the vehicle to be operated and if assigned to drive a bus meets any and all applicable regulations and requirements of the Commissioner of Motor Vehicles and/or Commissioner of Education.

When employed by the County of Rockland must possess a valid driver's license appropriate to the kind and size of vehicle to be operated which must be maintained throughout the course of employment in this title.