

ANIMAL CONTROL OFFICER II

DISTINGUISHING FEATURES OF THE CLASS: This position is charged with the responsibility for carrying out the provisions of the Agriculture and Markets Law and any local municipal ordinances dealing with the general control of dogs and/or other animals including their seizure, impoundment and destruction. Employees patrol assigned areas and answer complaints regarding loose or stray animals, mistreatment of animals, rabid animals or other nuisance wildlife. The work is essentially the same as that of an Animal Control Officer I, except nuisance wildlife control duties are required for this position. The work is performed under the general direction of the appointing authority. Employees in this class may be required to work other than normal working hours. Does related work as required.

TYPICAL WORK ACTIVITIES:

Seizes and impounds stray and dangerous dogs and/or other animals;
Patrols public ways to enforce local ordinances;
Destroys dangerous dogs and/or other animals in accordance with the provision of law;
Enforces quarantine laws and orders;
Receives and responds to complaints from the public regarding dog and/or other animal nuisances;
Resolves problems arising from unknowing or irresponsible animal owners;
Issues appearance summonses and arrest warrants;
Participates in court proceedings, prepares reports and provides information, testimony, etc. for cases under prosecution;
Attempts to locate owners of seized dogs and/or other animals;
Maintains records of work performed including a record of dogs and/or other animals impounded, returned to owners, destroyed, etc.;
Maintains good public relations;
Submits reports to the legislative body as required;
Performs nuisance wildlife control duties;
May prepare time sheets and general simple reports (e.g. list of summonses issued, etc.).

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of Article 7 of the Agriculture and Markets Law as well as the rules, regulations and procedures pertaining to it as well as local laws, ordinances and procedures derived from it; good knowledge of the identifying features, temperaments and characteristics of the breeds and kinds of animals commonly found in domestic ownerships; good knowledge of local geography; working knowledge of state and federal laws pertaining to animal control; ability to read, comprehend and use good judgment in enforcing the laws and ordinances concerned with the control of dogs and/or other animals; ability to maintain records and make simple reports; ability to deal with people at times of emotional stress.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and both:

1. One (1) year of work experience in animal control or care specifically involving dogs such as an assistant dog warden, assistant dog control officer, a dog trainer, veterinary assistant, kennel worker, etc. Additional experience may be substituted for education on a year-for-year basis; and

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2. Possession of a Nuisance Wildlife Control License issued by the New York State Department of Environmental Conservation (Environmental Conservation Law Sections 11-0507, 11-0511, 11-0513, 11-0521 and 11-0523).

SPECIAL REQUIREMENT: Possession of a New York State driver's license appropriate for the vehicle to be operated.